



Student Loan 7 EFTS extension application form

Complete this form if you have used your 7 EFTS limit (equivalent full-time student) and want to apply for an extension.

If you reach your 7 EFTS limit part way through a course or paper you don't need to apply for an extension. We will continue to pay you until you finish that paper or course.

Usually you can only get a Student Loan for 7 EFTS of study in your lifetime. Your 7 EFTS count includes all study that started on or after 1 January 2010 that you used any part of a Student Loan for. The 7 EFTS limit may be extended by:

- up to 1 EFTS to finish a postgraduate¹ qualification
- up to 1 EFTS if you're a graduate entry student studying a long undergraduate qualification prior to 2019
- up to 3 EFTS if you're studying a long undergraduate qualification starting from 1 January 2019, including study starting in late 2018
- up to 3 EFTS for Doctoral study.

The following programmes are considered a long undergraduate qualification:

- Bachelor of Medicine and Bachelor of Surgery (MBChB)
- Bachelor of Optometry (BOptom)
- Bachelor of Dental Surgery (BDS)
- Bachelor of Veterinary Science (BVSc).

Note: If you are granted an extension of up to 1 EFTS for postgraduate study or to study a long undergraduate qualification you will only be able to get up to 2 EFTS extensions for a long undergraduate qualification or Doctoral study.

For more information on an extension of your Student Loan visit www.studylink.govt.nz

Understanding EFTS

EFTS stands for Equivalent Full-time Student.

What is EFTS?

EFTS is a measure of the amount of study or the workload involved in undertaking a particular course and is used to decide if a course is full-time or part-time.

A year of full-time study is generally between 0.8 EFTS and 1.2 EFTS.

If you're unsure about the EFTS value of your course, talk to your education provider.

You'll also need to apply for a Student Loan (unless you've applied for one already). The easiest way to apply for your loan is online at www.studylink.govt.nz

¹ Postgraduate study includes Masters and Bachelor Honours study.

Before you start – Read this page

Here are some important things you need to know before you complete your application.

Use blue or black ink only

When completing your application you must only use blue or black ink. If your application is completed in any other colour we might get you to complete another one.

Answer all the questions

It's important to answer every question in your application. If a question doesn't apply to you, use 'N/A' or 'nil'. Don't leave the space blank, unless indicated on the form, as this could delay the process and you may not get paid on time.

You may need to provide documents

All documents sent to StudyLink must be a verified copy. A verified copy is a copy of the original document which has been signed and dated by someone like a Solicitor/Lawyer, Notary Public, Court Registrar, an approved person at an education provider, school principal, StudyLink or Work and Income staff member or Justice of the Peace (listed in the Yellow Pages) who can confirm that the copy is the same as the original. They must print their name and title on each page and write that it is a true copy and sign it.

The best way to send your documents to us is online using www.connect.co.nz. Please remember to include your name and client number with any documents that you send to us. For more information visit www.connect.co.nz

Remember to sign and date this application.

HOW TO RETURN THIS FORM

The easiest and fastest way to return your completed form to us is online using www.connect.co.nz. Please remember to include your name and client number.

For more ways to contact us, visit our website www.studylink.govt.nz

We're happy to help you complete your application.

Don't return this page

Part 1: Personal details

1. What is your client number?

If you have received assistance from StudyLink or Work and Income before, write your client number here if you know it. This number can be found on your Community Services Card if you have one.

Client number

2. What is your full name?

First name	Middle name(s)	Surname or family name

3. What is your legal name as it appears on your birth certificate? (If different from above)

First name	Middle name(s)	Surname or family name

4. What date were you born?

 Day Month Year

 We need to see a verified copy of your birth certificate or passport (unless StudyLink has already seen it).

5. Where will you live while studying?

Flat/House number	Street address		
Suburb	City	Post code	Country
			NEW ZEALAND

6. Are you finishing a postgraduate qualification?

 Yes No (Go to Q7)

If Yes, how many EFTS do you need to finish your qualification? (Go to Q9)

7. Are you enrolled in a Doctoral programme?

 Yes No (Go to Q8)

If Yes, how many EFTS do you need for your Doctoral programme? (Go to Q9)

8. Are you enrolled in a long undergraduate qualification?

 Yes No (You won't be eligible for an EFTS extension. Call us on 0800 88 99 00 to discuss this)

9. What are your study details?

Education provider (full name)	Study programme (full name)
UNIVERSITY OF AUCKLAND	BACHELOR OF ARTS (HONOURS)

 Remember to read the privacy statement and sign your application on the last page.

Privacy statement

The Ministry of Social Development includes Work and Income, MSD Housing Assessment, Senior Services, StudyLink and other service lines. The legislation administered by the Ministry of Social Development allows us to check the information that you give us. This may happen when you apply for assistance and at any time after that. The Privacy Act 1993 requires us to tell you why we collect the information and what we will do with it.

Why we collect information

The information you give us or your Contracted Service Provider¹ is collected under the authority of the legislation administered by the Ministry of Social Development and will be held by the Ministry of Social Development and/or your Contracted Service Provider.

The information is collected for the purposes of the legislation administered by the Ministry of Social Development including:

- granting benefits and other assistance under the Social Security Act 1964
- granting student loans and student allowances under the Education Act 1989
- delivering superannuation services under the New Zealand Superannuation and Retirement Income Act 2001 and the Veterans' Support Act 2014
- assessing eligibility for public housing and calculating income-related rents under the Housing Restructuring and Tenancy Matters Act 1992
- providing support and services for you and your family in relation to employment, education and housing
- assessing whether you and/or your partner (if you have one) may be entitled to an overseas pension, benefit or allowance.

MSD may also use the information for statistical and research purposes, and for providing advice to Government.

The Ministry of Social Development and your Contracted Service Provider will exchange information about you in order to provide you with your correct financial assistance and other services. Your Contracted Service Provider may collect information from other agencies where that information is relevant to the services that the Contracted Service Provider is providing you.

You are not required to give the Ministry of Social Development or your Contracted Service Provider information, but if you do not give them, or us, all the information we ask for, your application for benefits and other assistance may be declined.

¹ The term Contracted Service Provider has the meaning given by section 125A(1), Social Security Act 1964, and references to Contracted Service Provider in this privacy statement only apply where one has been assigned to you.

We may use information for public housing

Information you give us when you apply for assistance, and at any time after that, may also be used for public housing purposes² under the Housing Restructuring and Tenancy Matters Act 1992, including reviewing your eligibility for public housing or your income-related rent.

² Public housing is subsidised housing available to people in the greatest need of housing for the duration of their need. It is provided by Housing New Zealand and approved community housing providers.

We may contact health providers

The Ministry of Social Development or your Contracted Service Provider may contact health providers to check any health related information you give us.

We may compare the information you give us with information held by other agencies

The information you give us, or your Contracted Service Provider, may be compared with information held by other agencies such as Inland Revenue, the Ministry of Education, Ministry of Justice, New Zealand Defence Force, Department of Corrections, New Zealand Customs Service, Department of Internal Affairs, Accident Compensation Corporation, Housing New Zealand Corporation, Ministry of Health, Immigration New Zealand, New Zealand Qualifications Authority, Tertiary Education Commission, Student Job Search and education providers. It may also be compared with social security information (for example, pension or benefit information) held by other governments (including Australia, the Netherlands and Malta).

We may share information with Inland Revenue

Under the Tax Administration Act 1994, if you have dependent children, the information you give us, or your Contracted Service Provider, may be shared with Inland Revenue for the purpose of administering Working for Families Tax Credits. Inland Revenue may also:

- use the information for the purposes of child support, student loans and taxation
- disclose it to the Ministry of Business, Innovation, and Employment, Statistics New Zealand, Ministry of Justice, Accident Compensation Corporation, and Ministry of Education
- disclose your personal information to your partner.

We may give information to employers, childcare providers, service providers and public housing providers

The Ministry of Social Development or your Contracted Service Provider may:

- give employers (and recruitment agencies, immigration advisors and immigration consultants acting on behalf of employers) information about you to find you employment and contact the employer to discuss the result of any job interview that you are referred to
- share information with childcare centres to administer your entitlement to childcare assistance
- give information about you to the Tertiary Education Commission, Workbridge, training providers, education providers, career services or other agencies that have a formal agreement to provide services on behalf of the Ministry of Social Development
- share information about you with public housing providers (such as Housing New Zealand Corporation) to administer your housing-related assistance.

We may use your information to give you a better service

Other information you give us or your Contracted Service Provider (for example, on your skills, aspirations, family circumstances) that is not required to assess your entitlement to a benefit may be used by us or your Contracted Service Provider to provide a better service to you.

You have the right to see your information and ask for it to be corrected

Under the Privacy Act 1993 you have the right to ask to see all information we, or your Contracted Service Provider, hold about you and to ask them, or us, to correct that information.

Student's declaration

The information I have provided is true and I have not left anything out. I understand that if I make a false statement or don't tell StudyLink of a change in my circumstances that this may affect my entitlement to Student Loan. If this happens I understand that I will have to pay back any overpayments plus collection costs, and I could be prosecuted.



Student's signature

Day

Month

Year

MyStudyLink get it all done online

- check out what financial assistance you may be able to get
- apply for your student finances
- check your Student Allowance and Student Loan application status
- view and update your personal details
- change the amount of your living cost payments and apply for your course-related costs
- view details of your next payment and previous transactions
- view your mail
- view and accept your Student Loan Contract.

How to contact us

Website: www.studylink.govt.nz

Phone: **0800 88 99 00**