



Student Loan 7 EFTS extension application form

Complete this form if you have used your 7 EFTS limit (equivalent full-time student) and want to apply for an extension.

If you reach your 7 EFTS limit part way through a course or paper you don't need to apply for an extension. We will continue to pay you until you finish that paper or course.

Usually you can only get a Student Loan for 7 EFTS of study in your lifetime. Your 7 EFTS count includes all study that started on or after 1 January 2010 that you used any part of a Student Loan for. The 7 EFTS limit may be extended by:

- up to 1 EFTS to finish a postgraduate¹ qualification that you started before you reached the 7 EFTS limit
- up to 1 EFTS if you're a graduate entry student studying a long undergraduate qualification prior to 2019
- up to 3 EFTS if you're studying a long undergraduate qualification starting from 1 January 2019, including study starting in late 2018
- up to 3 EFTS for Doctoral study.

The following programmes are considered a long undergraduate qualification:

- Bachelor of Medicine and Bachelor of Surgery (MBChB)
- Bachelor of Optometry (BOptom)
- Bachelor of Dental Surgery (BDS)
- Bachelor of Veterinary Science (BVSc).

Note: If you are granted an extension of up to 1 EFTS for postgraduate study or to study a long undergraduate qualification you will only be able to get up to 2 EFTS extensions for a long undergraduate qualification or Doctoral study.

For more information on an extension of your Student Loan visit studylink.govt.nz

Understanding EFTS

EFTS stands for Equivalent Full-time Student.

What is EFTS?

EFTS is a measure of the amount of study or the workload involved in undertaking a particular course and is used to decide if a course is full-time or part-time.

A year of full-time study is generally between 0.8 EFTS and 1.2 EFTS.

If you're unsure about the EFTS value of your course, talk to your education provider.

You'll also need to apply for a Student Loan (unless you've applied for one already). The easiest way to apply for your loan is online at studylink.govt.nz

¹ Postgraduate study includes Masters and Honours study. You can't get an extension if you're transferring credits or points gained before you reached your 7 EFTS limit to a different qualification you intend to complete after you have reached your 7 EFTS limit.

Before you start – Read this page

Here are some important things you need to know before you complete your application.

Use blue or black ink only

When completing your application you must only use blue or black ink. If your application is completed in any other colour we might get you to complete another one.

Answer all the questions

It's important to answer every question in your application. If a question doesn't apply to you, use 'N/A' or 'nil'. Don't leave the space blank, unless indicated on the form, as this could delay the process and you may not get paid on time.



You may need to provide documents

All documents sent to StudyLink must be a verified copy. A verified copy is a copy of the original document which has been signed and dated by someone like a Solicitor/Lawyer, Notary Public, Court Registrar, an approved person at an education provider, school principal, StudyLink or Work and Income staff member or Justice of the Peace (listed in the Yellow Pages) who can confirm that the copy is the same as the original. They must print their name and title on each page and write that it is a true copy and sign it.

The best way to send your documents to us is online using connect.co.nz. Please remember to include your name and client number with any documents that you send to us. For more information visit connect.co.nz



Remember to sign and date this application.

HOW TO RETURN THIS FORM

The easiest and fastest way to return your completed form to us is online using connect.co.nz. Please remember to include your name and client number.

For more ways to contact us, visit our website studylink.govt.nz

We're happy to help you complete your application.

Don't return this page

Part 1: Personal details

1. What is your client number?

If you have received assistance from StudyLink or Work and Income before, write your client number here if you know it. This number can be found on your Community Services Card if you have one.

Client number

<input type="text"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>
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2. What is your full name?

First name	Middle name(s)	Surname or family name
<input type="text"/>	<input type="text"/>	<input type="text"/>

3. What is your legal name as it appears on your birth certificate? (If different from above)

First name	Middle name(s)	Surname or family name
<input type="text"/>	<input type="text"/>	<input type="text"/>

4. What date were you born?

<input type="text"/>	<input type="text"/>	Day	<input type="text"/>	<input type="text"/>	Month	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Year
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 We need to see a verified copy of your birth certificate or passport (unless StudyLink has already seen it).

5. Where will you live while studying?

Flat/House number	Street address		
<input type="text"/>	<input type="text"/>		
Suburb	City	Post code	Country
<input type="text"/>	<input type="text"/>	<input type="text"/>	NEW ZEALAND

6. Are you finishing a postgraduate qualification that you started before you reached the 7 EFTS limit?

Yes No (Go to Q7)

If Yes, how many EFTS do you need to finish your qualification? (Go to Q9)

7. Are you enrolled in a Doctoral programme?

Yes No (Go to Q8)

If Yes, how many EFTS do you need for your Doctoral programme? (Go to Q9)

8. Are you enrolled in a long undergraduate qualification?

Yes No (You won't be eligible for an EFTS extension. Call us on 0800 88 99 00 to discuss this)

9. What are your study details?

Education provider (full name)	Study programme (full name)
UNIVERSITY OF AUCKLAND	BACHELOR OF ARTS (HONOURS)
<i>EXAMPLE</i>	
<input type="text"/>	<input type="text"/>

 Remember to read the privacy statement and sign your application on the last page.

How we protect your privacy

Collecting your information

We collect your personal information, so we can provide income support, NZ Super or Veteran's Pension, Student Allowance, or Loans and connect you with employment, education and housing services. We do this under various Acts, which are all listed on our website at workandincome.govt.nz/privacy

- To help us do this, we collect information about your identity, your relevant history, and your eligibility for our services.
- We get this information directly from you, and we sometimes collect information about you from others, including other government agencies.
- You can choose not to give us your personal information, but we might not be able to help you if you don't.

Using your information

We use the information you give us to make decisions about the best way to help you.

- These decisions may be about:
 - whether you're eligible for our services
 - running our operations and ensuring our services are effective
 - the services we'll provide in the future.

Sharing your information

Sometimes, we need to share your information outside our Ministry to reach our goal of helping New Zealanders to be safe, strong, and independent.

- To do this, we may share your information with:
 - prospective employers to help you find work
 - contracted service providers that help us to help you
 - health providers if we need your medical information to assess your eligibility
 - other government agencies when we have an agreement with them
 - some other governments if you may be eligible to get or are getting an overseas pension.
- We also share personal information when the law says we have to.

Respecting you and your information

We make sure we follow the Privacy Act to do what's right when we use your information.

- We treat you and your information with respect, by acting responsibly and being ethical.
- We make sure any technology we use meets strict security standards so it keeps your information safe.

Get in touch if you have a question

You have a right to ask to see your personal information, and to ask for it to be corrected if it's wrong.

- If you have a question or a complaint, please get in touch.
- You can find full details about what we do with personal information in our privacy notice at: workandincome.govt.nz/privacy

Student's declaration

The information I have provided is true and I have not left anything out. I understand that if I make a false statement or don't tell StudyLink of a change in my circumstances that this may affect my entitlement to Student Loan. If this happens I understand that I will have to pay back any overpayments plus collection costs, and I could be prosecuted.



Student's signature

Day

Month

Year

MyStudyLink get it all done online

- check out what financial assistance you may be able to get
- apply for your student finances
- check your Student Allowance and Student Loan application status
- view and update your personal details
- change the amount of your living cost payments and apply for your course-related costs
- view details of your next payment and previous transactions
- view your mail
- view and accept your Student Loan Contract.

How to contact us

Website: **[studylink.govt.nz](https://www.studylink.govt.nz)**

Phone: **0800 88 99 00**